



## Alabama Department of Human Resources Child Care Services Division



# Child Care Time and Attendance System

The Child Care Time and Attendance System (TAS) is an electronic process of recording attendance of children at a child care provider. TAS will provide for more accurate and timely capturing of time and attendance data utilizing point of service (POS) devices. The system will calculate and make reimbursements to providers based on the time and attendance data collected. The POS device is provided free to providers.

Other major advantages of the TAS is the elimination of manual processes that will save time for state staff and child care providers, allow child care providers access to attendance and payment information, direct deposit of reimbursements to child care provider accounts and increase the frequency of reimbursements to providers.

The Alabama Department of Human Resources (DHR) has contracted with Affiliated Computer Systems (ACS) to implement and operate this system. Beginning in late March, ACS and DHR will offer a series of **Provider Awareness Sessions** which are meetings conducted in various regions of the state to provide more information, demonstrate the new system, and give providers an opportunity to ask questions.

Expect a mailing from ACS containing further details about the POS device and the installation process. Visit the DHR website ([www.dhr.alabama.gov](http://www.dhr.alabama.gov)) for updated information on the TAS.

- **Providers will have a Point of Service (POS) device installed in their child care facility.**
- **Parents on the Child Care Subsidy Program will receive a swipe card, like the one above, in the mail.**
- **Parents will swipe this card on the Point of Service (POS) device at the child care provider.**
- **Providers will no longer complete and submit the Enrollment Attendance Verification Form (EAV).**
- **Provider reimbursement will change from monthly to weekly.**
- **Reimbursement will be deposited into the provider's account.**
- **Providers will know daily whether or not a child is authorized for services.**