



*****AMENDMENT #1 *****

Changes have been made to the RFP, as originally written:

1.6 MANDATORY REQUIREMENTS

Vendors are expected to respond to all of the requirements described in this document. The Department will determine whether a vendor’s proposal meets the terms of the requirements. Proposals that do not meet all requirements listed in this RFP may be subject to point reductions during the evaluation process or may be deemed non-responsive. Proposals that do not meet the requirements ~~1.6.1 through 1.6.6~~ will be deemed non-responsive and no other consideration will be given. **DO NOT ALTER ANY OF THE FORMS LISTED BELOW OR OTHERWISE INCLUDED/REQUIRED IN THIS DOCUMENT.**

Should read:

1.6 MANDATORY REQUIREMENTS

Vendors are expected to respond to all of the requirements described in this document. The Department will determine whether a vendor’s proposal meets the terms of the requirements. Proposals that do not meet all requirements listed in this RFP may be subject to point reductions during the evaluation process or may be deemed non-responsive. Proposals that do not meet the requirements 1.6.1 through 1.6.7 will be deemed non-responsive and no other consideration will be given. **DO NOT ALTER ANY OF THE FORMS LISTED BELOW OR OTHERWISE INCLUDED/REQUIRED IN THIS DOCUMENT.**

6.0 EVALUATION CRITERIA

The evaluation committee will review and evaluate the proposals according to the following criteria based on a **maximum possible value of 1,000 points**. Proposals failing to meet the requirements of this RFP may be deemed non-responsive or subject to point deductions. The point value assigned to each component of the **Technical Proposal and Cost Proposal** will be based on the following scoring scale.

Category	RFP Section	Point Value
Vendor Qualifying Information	20% of points for a possible 200 points	
A. Vendor Profile and Experience	4.2.4.1.1	175
B. Past and Present Contractual Relationships with the Department	4.2.4.1.2	0
C. Contract Performance	4.2.4.1.3	<i>To be Determined</i>
D. Project Staff/Resumes/Job Descriptions	4.2.4.1.4	0
E. Staff Performance Evaluations and Training	4.2.4.1.5	10
F. Vendor Financial Stability	4.2.4.2	15



Method of Providing Services		30% of points for a possible 300 points	
A. Service Delivery Approach	4.2.4.3.1	275	
B. Start-up Plan	4.2.4.3.2	15	
C. Assessment of Benefits and Impact	4.2.4.3.3	10	
D. Office Location	4.2.4.3.4	0	
E. Vendor Certifications	4.2.4.4.	0	
Cost Proposal		50% of points for a possible 500 points	
A. Cost Proposal	5.0	500	

Should read:

6.0 EVALUATION CRITERIA

The evaluation committee will review and evaluate the proposals according to the following criteria based on a **maximum possible value of 1,000 points**. Proposals failing to meet the requirements of this RFP may be deemed non-responsive or subject to point deductions. The point value assigned to each component of the **Technical Proposal and Cost Proposal** will be based on the following scoring scale.

Category	RFP Section	Point Value
Vendor Qualifying Information		20% of points for a possible 200 points
A. Vendor Profile and Experience	4.2.5.1.1	175
B. Past and Present Contractual Relationships with the Department	4.2.5.1.2	0
C. Contract Performance	4.2.5.1.3	<i>To be Determined</i>
D. Project Staff/Resumes/Job Descriptions	4.2.5.1.4	0
E. Staff Performance Evaluations and Training	4.2.5.1.5	10
F. Vendor Financial Stability	4.2.5.2	15
Method of Providing Services		30% of points for a possible 300 points
A. Service Delivery Approach	4.2.5.3.1	275
B. Start-up Plan	4.2.5.3.2	15
C. Assessment of Benefits and Impact	4.2.5.3.3	10



D. Office Location	4.2.5.3.4	0
E. Vendor Certifications	4.2.5.4.	0
Cost Proposal	50% of points for a possible 500 points	
A. Cost Proposal	5.0	500