



**ROBERT BENTLEY**  
Governor

## State of Alabama Department of Human Resources

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**NANCY T. BUCKNER**  
Commissioner

### ANNOUNCEMENT

**March 28, 2017**

**THE STATE OF ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSALS (RFP) FOR FAMILY CASE AIDE SERVICES ON THURSDAY, MARCH 30, 2017.**

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks a qualified vendor to provide *Family Case Aide Services* statewide. *Family Case Aide Services* are general household support activities designed to strengthen a family’s ability to provide a safe, nurturing home environment for children. This procurement is for the delivery of statewide case aide services to children and families for all counties/regions of the state, through individual county offices of the Department of Human Resources; therefore, vendors must propose to serve all of Alabama’s 67 counties. However, this does not preclude the Department from awarding multiple contracts if it is found to be in the best interest of the Department. This procurement is seeking to fill at least one hundred and two **(102) full-time equivalents (FTE)** case aide positions. *Additional slots maybe awarded for this procurement based upon needs of the department.* A more complete description of the services and eligibility requirements for participants is provided in *Section 3, Scope of Project*. Proposals submitted in response to this solicitation must comply with the instructions and procedures described in the procurement document.

An electronic copy of the RFP will be available by 5:00 p.m. on Thursday, March 30, 2017. To access the RFP, log onto the Department’s website ([www.dhr.alabama.gov](http://www.dhr.alabama.gov)), then click on the RFP link for *Family Case Aide Services* under ANNOUNCEMENTS, or click on Requests for Proposals under QUICK LINKS, then click on the RFP link for *Family Case Aide Services*.

The initial contract term for this procurement is **two (2) years** beginning **October 01, 2017** and ending **September 30, 2019**. Renewals of the contract, as agreed upon by both parties, may be made at one year intervals, or any interval that is advantageous to the Department, not to exceed a total of **three (3) years**, at the option of the Department. ***Selected vendor must be fully operational on Sunday, October 01, 2017.***

If you are unable to access the RFP after its release using the aforementioned information, immediately notify Vicki Cooper-Robinson ([vicki.robinson@dhr.alabama.gov](mailto:vicki.robinson@dhr.alabama.gov)) via email.

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