



**ROBERT BENTLEY**  
Governor

## **State of Alabama Department of Human Resources**

S. Gordon Persons Building  
50 Ripley Street  
P.O. Box 304000  
Montgomery, Alabama 36130  
334.242.1310  
[www.dhr.alabama.gov](http://www.dhr.alabama.gov)



**NANCY T. BUCKNER**  
Commissioner

### **ANNOUNCEMENT**

February 11, 2014

**THE STATE OF ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSALS (RFP) FOR SNAP QUALITY CONTROL REVIEW ASSESSMENT AND TRAINING ON THURSDAY, FEBRUARY 13, 2014.**

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department”) seeks a qualified vendor with a thorough knowledge of the SNAP Quality Control review process, the FNS 310 Handbook, and the skills to accurately apply and transfer said knowledge to assess the current Quality Control (QC) review process and training and to develop a new review process that will result in improved accuracy in the QC review of SNAP cases. The proposed process must be in compliance with all Federal regulations and guidelines for QC reviews. A more complete description of the services being sought for this procurement is provided in *Section 3, Scope of Project* of the RFP document. Proposals submitted in response to this solicitation must comply with the instructions and procedures described in the procurement document.

The RFP will be accessible by the close of business (5:00 p.m. CST) on *Thursday, February 13, 2014* on the Department’s web site at [www.dhr.alabama.gov](http://www.dhr.alabama.gov). Click on the RFP link for the *SNAP Quality Control Review Assessment and Training* under ANNOUNCEMENTS, which will take you directly to the RFP or click on Requests for Proposals under QUICK LINKS, then click on the RFP link for the *SNAP Quality Control Review Assessment and Training*.

The initial contract terms will be for a period of **two (2)** years beginning *April 04, 2014* and ending *March 31, 2016*. Renewals of the contract, as agreed upon by both parties, may be made at one **(1)** year intervals, or any interval that is advantageous to the Department, not to exceed a total of three **(3)** years, at the option of the Department. *The selected vendor must be fully operational on April 04, 2014.*

If you are unable to access the RFP after its release using the above-mentioned web site, immediately notify Starr Stewart ([starr.stewart@dhr.alabama.gov](mailto:starr.stewart@dhr.alabama.gov)) via email.

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