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NANCY T. BUCKNER
Commissioner

June 24, 2014

ANNOUNCEMENT

THE ALABAMA DEPARTMENT OF HUMAN RESOURCES (DHR) WILL RELEASE A REQUEST FOR PROPOSALS (RFP) FOR DIGITAL FINGERPRINTING SERVICES ON THURSDAY, JUNE 26, 2014.

The ALABAMA DEPARTMENT OF HUMAN RESOURCES, (hereinafter referred to as “the Department and ALDHR”) seeks a qualified third-party vendor to provide high quality *digital fingerprinting services* for individuals who provide care for children, the elderly, and people with disabilities pursuant to §§ 38-13-1, Ala. Code (1975), et seq. that require a criminal history background check. The ALDHR prefers a commercial off-the-shelf software that does not require customization to support ALDHR requirements. The current annual ALDHR volume is approximately 15,000 individuals per year. Proposals submitted in response to these solicitations must comply with the instructions and procedures described in the procurement documents.

An electronic copy of the RFP will be available by 5:00 p.m. on Thursday, *June 26, 2014*, to access the RFP go to the Department’s website (www.dhr.alabama.gov). Click on the RFP link entitled *Digital Fingerprinting Services* under ANNOUNCEMENTS, or click on Requests for Proposals under QUICK LINKS, then click on the RFP link entitled *Digital Fingerprinting Services*.

The initial contract term will be for a period of **two (2)** years beginning *October 01, 2014* and ending *September 30, 2016*. Renewals of the contract, as agreed upon by both parties, may be made at one **(1)** year intervals, or any interval that is advantageous to the Department, not to exceed a total of three **(3)** years, at the option of the Department. *The selected vendor must be fully operational on October 01, 2014.*

If you are unable to access the RFP after the release date using the afore-mentioned web address, notify Starr Stewart (starr.stewart@dhr.alabama.gov) immediately via email.